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PEACE OF MIND THERAPY'S COVID GUIDELINES AND POLICY:

We continue to remain committed to the health of our clinicians and our clients. As of March 1 2022, our COVID policy below will remain in effect for all our in-person clients.

IN-PERSON SESSION DURATION:

All of our in-person session work will be 50 minutes in duration. We will do our part to start at the top of the hour and end 10 minutes before the next hour begins. This extra time will help us minimize in-person contact in our waiting space and allow for sanitation of our individual offices.

WAITING SPACE:

We ask that you do not show up to our waiting space until the start of your designated hour. If you are escorting a minor, you are welcome to wait in the waiting space but no more than one person waiting in our space per client will be allowed. This includes additional siblings or other caregivers. In the event of additional folks in the space, we will ask you to find an alternative waiting spot.

BILLING:

All billing, either co-pays or out-of-pocket will happen with a credit card for the time being. Your credit card on file will be billed within 48 hours of your appointment. We will continue to request that you remain up to date in your financial information with us. We will not currently accept cash or personal checks.

DANE COUNTY MASK MANDATE FOR IN-PERSON:

We follow the current Dane County Health Department guidelines for masks. As of March 1, 2022 you will not be required to wear a mask while being seen in-person. Peace of Mind Therapy, and each clinician, has the right to determine their own level of comfort on a person-by-person basis for requesting a mask to be worn. We will continue to ask our unvaccinated population of clients to be seen virtually for the foreseeable future. Please see vaccination guidelines below for Peace of Mind Therapy.

VACCINATION:

We respect that the choice to vaccinate is a personal one. If you are not vaccinated, we will ask you to continue treatment using our virtual option. Many of our clinicians have young families, immune compromised family members and/or health needs themselves. For minors who are not eligible for vaccination, and engaging in in-person therapy, **we ask that you come prepared with a mask for your minor to wear during their session.**

*By signing below, you acknowledge that you have been informed of our COVID policy and guidelines and that you agree to the terms. **You acknowledge that in-person work is reserved for clients who are vaccinated and virtual work is available to accommodate all therapy needs regardless of vaccination choice/comfort.** You acknowledge that by signing this document, the policy is subject to change at any time and that Peace of Mind Therapy reserves the right to update/change this policy without further notice to ensure the health and safety of staff and clients. **Lastly, by signing this document you***

acknowledge that you are making an informed consent for treatment and that Peace of Mind Therapy is not responsible for the choices you make concerning your own health.

Client: Signature

Date